

USFJ SPILL REPORT

Print Form

SPILL INCIDENT DATA

1. DATE AND TIME OF SPILL 20 Jun 16/16:21	2. DATE AND TIME OF REPORT 21 Jun 16/1145	3. LOCATION/INSTALLATION NCO Academy/Kadena AB	
4. MISSION IMPACT None		5. PRODUCT INVOLVED Transmission Fluid	6. QUANTITY SPILLED (GALLONS) <0.5 gallons
7. BRIEF DESCRIPTION OF SPILL INCIDENT (INCLUDE SOURCE OF SPILL) Kadena Fire Emergency Service Dispatch received a call via Security Forces Squadron direct line for a Motor Vehicle Accident (MVA) near NCO academy. Chief 2 established command. 2 cars were involved (b) (3). Vehicles were fire safe. Transmission fluid was leaking.			
8. CAUSE AND CIRCUMSTANCES OF SPILL/INCIDENT Operator error, POV accident.			

ENVIRONMENTAL

9. DID THE FUEL ENTER A WATERWAY?	YES. (Describe effects in block 9A.) <input type="checkbox"/>	NO. (Proceed to block 10.) <input checked="" type="checkbox"/>
9A. ENVIRONMENTAL IMPACT, SEVERITY, AND GEOGRAPHIC AREA AFFECTED BY THE SPILL/INCIDENT.		
10. DID THE FUEL SPILL/INCIDENT GO OFF-BASE?	YES. (Describe effects in block 10A.) <input type="checkbox"/>	NO. (Proceed to block 11.) <input checked="" type="checkbox"/>
10A. EFFECTS OF OFF-BASE SPILL/INCIDENT.		
11A. WEATHER CONDITIONS AT TIME OF SPILL. Partly cloudy	11B. WEATHER CONDITIONS AT TIME OF REPORT. Partly cloudy	

PUBLIC RELATIONS

12. HAS ANYONE BEEN NOTIFIED PRIOR TO SUBMISSION OF THIS SPILL REPORT TO USFJ?	YES. (Fill out blocks 12A. and 12B.) <input type="checkbox"/>	NO. (Proceed to block 13.) <input checked="" type="checkbox"/>
12A. WHAT US ORGANIZATIONS/AGENCIES?	12 B. WHAT JAPANESE ORGANIZATION/AGENCIES?	

DLA ENERGY OWNED FUEL

13. IS THIS DLAE OWNED FUEL?	YES. (Fill out 13A., 13B., and 13C.) <input type="checkbox"/>	NO. (Proceed to block 14.) <input checked="" type="checkbox"/>	13A. DODAAC. <input type="text"/>
13B. COUNTRY.	13C. DESCRIBE CLEANUP SUPPORT OR FUNDING REQUIRED FROM DLA ENERGY.		

REPORT INFORMATION

14. SPILL REPORT SEQUENCE NUMBER	16. SPILL DISCOVERED BY SECTION
15. SPILL REPORTED BY SECTION	16A. NAME (b) (3)
15A. NAME (b) (3)	16B. RANK/PAY GRADE (b)
15B. RANK/PAY GRADE (b)	16C. ORGANIZATION 18 CES/CEF
15C. ORGANIZATION 18 CES/CEF	16D. EMAIL (b) (3)
15D. EMAIL (b) (3)	16E. TELEPHONE 634-6011
15E. TELEPHONE 634-6011	16F. STATUS Complete

SAFETY, HAZARDOUS WASTE, AND COUNTERMEASURES

17. PERSONNEL INJURIES/CASULTIES FROM SPILL/INCIDENT (NUMBER AND TYPES OF INJURIES). None			
18. CORRECTIVE ACTION(S) TAKEN TO CONTROL, CONTAIN, AND CLEANUP THE SPILL/INCIDENT. Cleaned up with spill pads.			
19. QUANTITY OF PRODUCT RECOVERED (GALLONS)?		19A. HOW AND WHERE IS RECOVERED PRODUCT STORED?	
20. DID THE SPILL/INCIDENT GENERATE ANY HAZARDOUS WASTE (HW)?		YES. (Fill out blocks 20A, 20B, 20C) <input type="checkbox"/> NO. (Proceed to block 21.) <input checked="" type="checkbox"/>	
20A. HW WAS TAKEN TO WHAT FACILITY?		3623	
20B. HW MANIFEST NUMBER?		20C. DISPOSAL METHOD. DLA Disposition Services (DRMO)	
21. NAME AND PARTIES INVOLVED IN CLEANUP			
21A. NAME		21B. RANK/PAY GRADE	
21C. TELEPHONE		21D. ORGANIZATION	
21E. EMAIL		21F. SECURE EMAIL	
22. MEASURES TAKEN TO PREVENT RECURRENCE OF THE SPILL/INCIDENT.			

INSTRUCTION FOR PREPARATION OF THE USFJ SPILL REPORT

1. References:

- a. USFJ Instruction 23-101
- b. Japan Environmental Governing Standard (JEGS)
- c. DLA Energy-I-13.

2. General:

- a. The form will be prepared by the organization and submitted per Japan Environmental Governing Standard (JEGS). All known or suspected pollution incidents which meet or exceed the reporting requirements as described in Chapter 18 or any spill that goes off-base, Service Component shall report to USFJ within 4 hours after the spill, notify Command Center (24-hour operations) 225-2456/2457/2458 or 223-6065/6066/Unclassified fax 225-8200 or by email J341CommandCenter_DL@usfj.mil. (Command Center will notify appropriate sections (J3, J42E, J43P, J06, DLA Energy Japan)
- b. This form provides the minimum information which shall be contained in a spill report to USFJ.
- c. A spill is any release from the original container designed to hold the product. Example: If fuel is released from a pipe into a concrete vault or pit this is a spill. The pipe is the original container.
- d. Please spell out acronyms the first time used.

3. Entries in numbered blocks. (Self-explanatory block omitted.)

- a. Block 3: Enter location on installation where spill occurred, e.g. Tank 3 east side pump house, tiger ramp flight line.
- b. Block 4: Did spill or incident cause equipment to be out of service?
- c. Block 5: Please use DLA Energy 3 letter code and type. FJ1 (Diesel), FJ3 (Winter Diesel), JP8, JP5 (Jet Fuel), MUM (Gasoline)
- d. Block 6: All quantities are in U.S. gallons.
- e. Block 7: How did the spill happen?
- f. Block 8: Provided details of the "how" from block 7. Include any initial evidence of negligence, abuse, wilful misconduct, deliberate unauthorized use/disposition of USG property, and/or sabotage.
- g. Block 9: Include environmental impact and potential hazards such as fire, explosion, and so forth.
- h. Block 10. Off-base notification is critical to host nation relations and will be done through USFJ.
- i. Block 11A. Enter the weather condition at time of spill, e.g. Cloudy, Sunny, Windy, Rainy etc. Weather is vital for determining evaporation rates.
- j. Block 11B. Enter the weather condition at time of the report. Weather condition may have changed between time of spill and time of report.
- k. Block 12. Enter who was notified on the United States and Government of Japan (GOJ). All public relations will be coordinated through USFJ.
- l. Block 13C. See DLA Energy-I-13 for 24 hour follow-up reporting instructions.
- m. Block 13C. For large spills, the US Navy's Supervisor of Salvage Oil Spill Response (SUPSALV) is available to assist in clean up operations. <http://www.supsalv.org/essm/>
- n. Block 14. Spill report numbers are in sequence 001/002/003/etc.
- o. Block 19. All quantities are in U.S. gallons.
- p. Block 20. For information on Hazardous Waste reporting see the JEGS; for POL spills refer to USFJ Instruction 23-101.