

## **Guidelines for The Allotment of Berthing Facilities at Motobu Port (Motobu Area) For the duration of the year 2024**

The guidelines mentioned in this form are mainly in regards to the allotment of berthing facilities at Motobu Port. Please note that even with your filled-out reservation form in accordance with the guidelines, your reservation may not be approved as a result of failure to coordinate with relevant authorities or for other reasons when the appropriate safety and security measures cannot be confirmed.

### **1. The Applicable Period and Eligible Vessels**

#### (1) Applicable Period

- The Applicable Period will be from January 1, 2024 to December 31, 2024

#### (2) Concerning Facility

- Motobu Port (Motobu District) – Quay Wall, 420 meters long and 10.5 meters in depth below the ocean surface

#### (3) Eligible Vessels

- ① Cruise ships (220,000 tons or less in gross tons)

### **2. Terms and Conditions**

#### (1) Acceptance Hours

- ① On account of the operation hours running from 7am to 5pm, any applicant or party who seeks to depart from or arrive at the port outside those hours must refer to the Motobu Port Administration Office in advance.
- ② Adjoining the quay wall that is 10.5 meters in depth below the ocean surface is a quay wall that is 7.5 meters in depth below the ocean surface. On account of the latter quay moored by liners, cruise ship navigators and liner navigators shall avoid competition at the navigation route/point. Both parties shall maintain at least a 60-minute time interval when berthing at and unberthing from the port.

#### (2) Compliance with the Entry/Departure Procedures of Motobu Port (Motobu Area) on Large Passenger Ships

- ① Applicants shall read and confirm the supplemental document

**“Entry/Departure Procedures of Motobu Port (Motobu Area) on Large Passenger Ships.”** Summary of the procedures is as follows.

※ This procedure is also currently posted on our website.

Cruise Ship Class	Average Wind Speed	Wave height	Visibility	Draft	Berthing Speed
220,000 GT or below	Below 10m/sec (Tugboat arrangement will be optional)	Below 1.5m	2,000m or over	Under Keel Clearance (UKC) Greater than 10% of the ship`s draft	Under 9.7cm/sec

**(Prerequisites for Cruise Ships on entering/Departing the Port)**

- A) Note that the average wind speed has been determined in relation to the adjoined quay wall (-7.5m) that is regularly moored by liners.
- B) A pilot must be requested when using the facility.
- C) Applicants shall arrange one boat along with a navigator who can assist the cruise ship navigator on confirming conditions of the passage, being in contact with the navigators of other passing ships, and other related operations.
- D) Cruise ship navigators shall be vigilant when approaching in the vicinity of fishing reef, breakwater, or shallow areas.
- E) To avoid competition with other ships, announcements of necessary information shall be made by the applicant or other persons in concern as well as making arrangements amongst related parties beforehand. Both the Cruise ship navigator and liner navigator must maintain a distance of at least 70m apart from one another.
- F) On mooring cruise ships at the eastern part of Sesoko Island, Navigators shall ensure space maneuverable enough for other liners or ships.

**(3) Other Conditions**

- ① After the allotment of the reservation has been finalized, Cruise Liners (or Shipping Agencies) shall coordinate with the Motobu Port Administration Office two months prior to its respective scheduled arrival, as arrangements and contacts with other users of the berth or freight handling agencies using the facility.

- ② This Port is not designated as a port for quarantine under the Quarantine Act of Japan, a port for animal quarantine under the Act on Domestic Animal Infectious Disease Control, nor a port for plant quarantine under the Plant Protection Act.
- ③ Due to the limited availability of the number of cabs allocated at this port, cruise lines carrying a large number of individual tourists (FIT) on its ships may be required to arrange or carry out bus shuttle services to transfer passengers to the nearest facilities as quickly as possible in order to avoid congestion at the wharf, and ensure the safety of its passengers and crews.
- ④ Supplying water to vessels from the water mains of this port will not be possible.
- ⑤ Terminal buildings are not available.
- ⑥ Apart from the above requirements and conditions, applicants may be required to inform divers in use of the southside area (also known as “Gorilla Chop”) of their entering or leaving the port, or other safety precautions in this regard, the approved applicant will be notified by the Port Authority, within days after the reservation has been approved. The approved applicants shall follow accordingly to what will be discussed and instructed, then.
- ⑦ Other conditions relevant to the reservation may be implemented and take effect. In this regard, the approved applicant will be notified by the Port Authority of Okinawa Prefecture, within days after the reservation has been approved. The approved applicants shall follow accordingly to what will be discussed and instructed, then.
- ⑧ Upon making a port of call, applicants (cruise liners) shall comply with Measures against Infectious Diseases set by its respective guidelines or manual, and shall practice such measures.
- ⑨ Note that in case the port facility is not functional due to situations such as natural disasters, or subjected to “Article 2 Section 13” of the Ordinance on Port Management of Okinawa Prefecture, the Okinawan Prefectural Government may invalidate the reservations of the berthing facility or approval for the use of the port facility. In this regard, the approved applicants will be notified by the Port Authority of Okinawa Prefecture or the Motobu Port Administration office, and shall follow accordingly to what will be discussed and instructed, then.

### 3. General Reservations are currently acceptable

General reservations can be made after the application period for early reservations. However, reservations shall be made no later than 3 months prior to the entry/departure of the port.

#### (1) Schedule

- ① Application Period: Monday August 8th, 2023 9:00~
- ② Reservation Status: All applicants shall receive their respective reservation status via mail.

#### (2) Required Documents

- Form

『 **Reservation Form for the Allotment of Berthing Facilities at Motobu Port (Motobu Area) limited to cruise ships For the Duration of the Year 2024** 』

#### (3) How to Submit

- ① Upon your signature on the form mentioned above (2), applicants shall submit the documents via email.
- ② Your reservation forms with your signature included on both the PDF version and formatted data in Excel shall be sent via email.
- ③ The time and date of the submission will be considered based on the Port Division of Okinawa Prefecture receiving the reservation form via email.

※Upon submitting the form via email, applicants shall type 『【 Motobu Cruise for the year 2023】』 in the subject column of the mail.

Now if you have previously submitted this reservation form along with your signature, in accordance with this guideline, you may submit your reservation form via email without the requirement of your signature.

#### (4) On applying, please read the important notices below.

- The allotment will be on a first-come-first-served basis. The time and date of the submission will be considered based on the Port Division of Okinawa Prefecture receiving the reservation form via email.

08/09/2023

Port Division

OKINAWA PREFECTURAL GOVERNMENT

#### **4. Submission/Inquiry**

- ① Okinawa Prefectural Government Department of Civil Engineering and Construcion,  
Port Division, International Cruise Promotions
- ② E-mail address [aa062006@pref.okinawa.lg.jp](mailto:aa062006@pref.okinawa.lg.jp)  
(Be sure to add the Cc address [azamatk@pref.okinawa.lg.jp](mailto:azamatk@pref.okinawa.lg.jp),  
[cruise01@pref.okinawa.lg.jp](mailto:cruise01@pref.okinawa.lg.jp))
- ③ Tel: 098-866-2395 Fax: 098-866-2468